



TAMWORTH BOROUGH COUNCIL

FORWARD PLAN

Executive and Key Decisions for the period 3 February 2014 - 31 May 2014

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by Lara Allman
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Conf/Non-Con	Decision to be taken by/Date	Key Decision	Subject	Portfolio and Contact Officer details/Author	Principal Groups & Organisations proposed to be consulted prior to making the decision and the means of consultation	Background Papers (<i>All Papers are available for inspection via the Contact Officer</i>)
Open	Cabinet 20/02/14	Yes	Golf Course Re-development Project To outline proposals for engaging with residents and implementing Cabinets decision on the future of the Golf Course	Portfolio Holder for Economy and Education Matthew Bowers Head of Planning and Regeneration matthew-bowers@tamworth.gov.uk		Golf Course Re-development Project

Open	Cabinet 20/02/14	Yes	Cabinet Report for Write Offs 01/04/13 - 31/12/13 To provide members with details of write offs from 01 April 2013 to 31 December 2013	Portfolio Holder for Operations and Assets Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Cabinet Report for Write Offs 01/04/13 - 31/12/13
Exempt The report will reference specific properties which is likely to reveal the identity of groups of individuals	Cabinet 20/02/14	Yes	Re-designation of Council Owned Properties - Landlord Services As a result of the Councils Landlord implementing the Welfare Reform Act 2012 a number of properties are recommended for re-designation. The report sets out the recommendations allowing officers' to adjust the rent accounts as necessary.	Portfolio Holder for Public Housing and Vulnerable People Tina Mustafa Head of Landlord Services tina-mustafa@tamworth.gov.uk		Re-designation of Council Owned Properties - Landlord Services

Open	Cabinet 20/02/14	Yes	The Council's Approach to Green Deal and ECO To provide contextual information regarding GD and ECO, set out options available to the Council in terms of delivery of these initiatives and to agree a preferred option to take forward in Tamworth that will maximise take-up of energy efficiency improvements and attract inward investment into the town.	Portfolio Holder for Public Housing and Vulnerable People Steve Pointon Housing Strategy Manager stephen-pointon@tamworth.gov.uk		The Council's Approach to Green Deal and ECO
Open	Cabinet 20/02/14	Yes	Refresh of the Joint Municipal Waste Management Strategy for Staffordshire and Stoke on Trent To seek Cabinet endorsement of the refreshed Staffordshire and Stoke on Trent municipal waste strategy	Portfolio Holder for Environment and Waste Management Andrew Barratt Director - Assets and Environment andrew-barratt@tamworth.gov.uk	8 weeks public consultation by all Staffordshire Districts and the County Council	Refresh of the Joint Municipal Waste Management Strategy for Staffordshire and Stoke on Trent

Open	Cabinet 20/02/14	No	Quarter Three 2013/14 Performance Report	Leader of the Council John Day Corporate Performance Officer john- day@tamworth.gov.uk		Quarter Three 2013/14 Performance Report
Open	Cabinet 20/02/14	No	Conservation Grant Applications For Members to consider and approve grant applications.	Portfolio Holder for Economy and Education Jane Parry Development Plan and Conservation Officer jane- parry@tamworth.gov.uk		Conservation Grant Applications

Open	Cabinet 20 Feb 2014 Council 25/02/14	Yes	<p>Corporate Vision, Priorities Plan, Budget & Medium Term Financial Strategy 2014/15</p> <p>For Members to approve the Single Corporate Vision & Strategic Priorities for 2013/14 and the recommended package of budget proposals to enable the Council to agree the:</p> <p>General Services Revenue budget and Council Tax for 2013/14; Housing Revenue Account (HRA) budget for 2013/14; the Capital Programme; the Medium Term Financial Strategy (MTFS).</p> <p>and</p> <p>To comply with the requirement of the Council's Treasury Management Policy in reporting to Council the proposed Treasury Management Strategy for the forthcoming year and the Local Government Act 2003 with the reporting of</p>	<p>Leader of the Council Stefan Garner Director of Finance stefan-garner@tamworth.gov.uk</p>	<p>Discussions with Executive Management Team following Budget Consultation with local residents, businesses and stakeholders including the Joint Scrutiny Committee (Budget) Executive Management Team Local residents, businesses and stakeholders Joint Scrutiny Committee (Budget)</p>	<p>Corporate Vision, Priorities Plan, Budget & Medium Term Financial Strategy 2014/15</p>
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Exempt	Cabinet 20 Feb 2014 Council 18/03/14	Yes	Pay Policy 2014 Annual review of the Pay Policy as required by Section 38 of the Localism Act 2011	Portfolio Holder for Operations and Assets Christie Tims Head of Organisational Development Christie- Tims@tamworth.gov.uk	Circulated to Trades Unions Trades Unions Staff	Pay Policy 2014
Open	Cabinet 13/03/14	Yes	Tamworth Borough Council Draft Local Plan and Duty to Co- operate Issues Following the decision to withdraw the Local Plan from examination in March 2013 a revised Draft Local Plan has been prepared for public consultation.	Portfolio Holder for Economy and Education Alexander Roberts Development Plan Manager alexander- roberts@tamworth.gov.u k		Tamworth Borough Council Draft Local Plan and Duty to Co- operate Issues

Open	Cabinet 13/03/14	Yes	Local Authority Mortgage Rate for Mortgages Under Housing Act 1985 The purpose of this report is, in accordance with Section 438 of the Housing Act 1985, to make the statutory declaration of the local authority mortgage interest rate from 1 April 2014.	Portfolio Holder for Operations and Assets Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Local Authority Mortgage Rate for Mortgages Under Housing Act 1985
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Open	Cabinet 13/03/14	Yes	<p>Housing Revenue Account (HRA) Business Plan Summary Update</p> <p>The HRA business plan was published in 2012 following the Governments changes to council housing finance and the move to self-financing. The summary update is to report progress as well as highlight the impact of increasing Right to Buys; Welfare Reform and latest Stock Condition Data on tenant led ambitions set out in the original service offer prospectus.</p>	<p>Portfolio Holder for Public Housing and Vulnerable People</p> <p>Tina Mustafa Head of Landlord Services tina-mustafa@tamworth.gov.uk</p>	<p>Stakeholder and Member workshop with the councils lead consultant and officer on HRA business planning options</p>	<p>Housing Revenue Account (HRA) Business Plan Summary Update</p>
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<p>Exempt</p> <p>Options for future service provision are likely to include commercial details about RADIS, the current service provider at Thomas Hardy Court.</p>	<p>Cabinet 13/03/14</p>	<p>Yes</p>	<p>Staffordshire County Council (SCC) proposals for Extra Care Funding in Tamworth Through Supporting People, SCC currently contributes financially to the delivery of the extra care provision at Thomas Hardy Court, a council owned Sheltered Scheme. The report sets out the options for members in responding to SCC funding prospectus around future provision of this service.</p>	<p>Portfolio Holder for Public Housing and Vulnerable People Tina Mustafa Head of Landlord Services tina-mustafa@tamworth.gov.uk</p>		<p>Staffordshire County Council (SCC) proposals for Extra Care Funding in Tamworth</p>
<p>Exempt</p>	<p>Cabinet 13/03/14</p>	<p>Yes</p>	<p>Housing Regeneration Update</p>	<p>Portfolio Holder for Public Housing and Vulnerable People Rob Barnes Director - Housing and Health rob-barnes@tamworth.gov.uk</p>		<p>Housing Regeneration Update</p>

Exempt	Cabinet 13/03/14	Yes	Cultural Quarter Update	Portfolio Holder for Economy and Education David Hunter, Elanor Thompson Regeneration Projects Co-ordinator david-hunter@tamworth.gov.uk , Arts and Events Manager elanor-thompson@tamworth.gov.uk	General Public, Third Sector	Cultural Quarter Update
Open	Cabinet 13/03/14	No	Declaration of an Air Quality Management Area (AQMA) At The Two Gates Crossroads, Tamworth Environmental Health, Air quality	Portfolio Holder for Environment and Waste Management Stephen Lewis Head of Environmental Health stephen-lewis@tamworth.gov.uk	4 week invitation to comment on extent and boundary of AQMA As detailed in report; Highways; Public Health England, Residents and Businesses in the vicinity of Two Gates	Declaration of an Air Quality Management Area (AQMA) At The Two Gates Crossroads, Tamworth Declaration of an Air Quality Management Area (AQMA) At The Two Gates Crossroads, Tamworth

Open	Cabinet 13/03/14	Yes	Environment Health and Regulatory Services Fees & Charges 2014/2015 Revised fees and charges to take effect on 1 April 2014	Portfolio Holder for Environment and Waste Management Stephen Lewis Head of Environmental Health stephen-lewis@tamworth.gov.uk		Environment Health and Regulatory Services Fees & Charges 2014/2015
Open	Cabinet 13/03/14	No	LGA Peer Assessment - Final Report	Leader of the Council Tracey Pointon PA to Chief Executive Tracey-Pointon@tamworth.gov.uk		LGA Peer Assessment - Final Report
Open	Cabinet 13/03/14	No	Consideration of a request to Grant Landlords Permission to Erect a Permanent Statue in the Castle Grounds For Cabinet to consider a request to erect a statue within the upper lawn area of the Castle Grounds	Portfolio Holder for Operations and Assets Andrew Barratt Director - Assets and Environment andrew-barratt@tamworth.gov.uk		Consideration of a request to Grant Landlords Permission to Erect a Permanent Statue in the Castle Grounds

Open	Council 18/03/14	Yes	Statement of Community Involvement 2014 To consider the consultation responses to the draft document and to adopt the revised Statement of Community Involvement	Portfolio Holder for Economy and Education Alexander Roberts Development Plan Manager alexander-roberts@tamworth.gov.uk		Statement of Community Involvement 2014 Statement of Community Involvement 2013
Open	Council 18/03/14	Yes	Localism Act 2011 Independent Person Appointment To seek appointment of an Independent Person	Jane Hackett Solicitor to the Council and Monitoring Officer jane-hackett@tamworth.gov.uk		Localism Act 2011 Independent Person Appointment

Exempt	Cabinet 3/04/14	No	Discretionary Rate Relief Guidelines 1 April 2014 onwards Guidelines which outline factors that need to be considered when deciding entitlement to Discretionary Rate Relief	Portfolio Holder for Operations and Assets Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Discretionary Rate Relief Guidelines 1 April 2014 onwards
Open	Cabinet 3/04/14	Yes	Temporary Reserves, Retained Funds and Provisions To seek approval for the establishment or retention of Temporary Reserves, Retained Funds and Provisions, to write back to balances those reserves that have been identified as no longer being required.	Portfolio Holder for Operations and Assets Phil Thomas Financial Controller phil-thomas@tamworth.gov.uk	CMT following requests from budget managers CMT Budget Managers	Temporary Reserves, Retained Funds and Provisions

Open	Cabinet 3/04/14	Yes	Allocations Policy Review To provide background to the review and agree proposals put forward in the revised policy.	Portfolio Holder for Public Housing and Vulnerable People Rob Barnes, Steve Pointon Director - Housing and Health rob-barnes@tamworth.gov.uk, Housing Strategy Manager stephen-pointon@tamworth.gov.uk		Allocations Policy Review
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Open	Cabinet 3/04/14	Yes	Tenant Designated Panels - Landlord Services The Localism Act 2012 provided for the development of designated tenant panels to offer a further peer review of complaints. The report sets out the statutory requirements (including reference to the regulatory customer involvement and empowerment standard) and the tenant led approach to the recommendation(s) arising from this.	Portfolio Holder for Public Housing and Vulnerable People Tina Mustafa Head of Landlord Services tina-mustafa@tamworth.gov.uk	Tenant Consultative Group consulted and involved in the development of the report and proposals	Tenant Designated Panels - Landlord Services
Open	Cabinet 3/04/14	Yes	Review of the Organic Waste Collection Service	Portfolio Holder for Environment and Waste Management Andrew Barratt Director - Assets and Environment andrew-barratt@tamworth.gov.uk		Review of the Organic Waste Collection Service

<p>Open !NotSet!</p>	<p>Cabinet 3 Apr 2014 Council 5/06/14</p>	<p>Yes</p>	<p>Fees and Charges Policy The purpose of the policy document is to provide a clear statement of the Council's corporate approach to fee and charge setting. It will ensure that that the Council adopt a consistent and fair approach to fees and charges and that they are used to deliver the Council's overall objectives. We will keep this policy under review and amend as necessary each year as part of the Council's budget making processes.</p>	<p>Portfolio Holder for Operations and Assets Karen Adderley Head of Partnerships and Commissioning karen-adderley@tamworth.gov.uk</p>		<p>Fees and Charges Policy</p>
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DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

